

**DYNASTY TAX SERVICES, LLC**  
**EMPLOYEE APPLICATION & INFORMATION FORM**

**SECTION 1: EMPLOYEE INFORMATION**

First Name: _____	Last Name: _____
Full Address: _____	
City: _____	State/Zip: _____
Phone Number: _____	Cell: _____
Social Security #: _____	Date of Birth: _____
Please list your highest level of education: _____	
Schedule Restrictions: _____	
Do you currently have a Preparer Tax ID Number? _____	PTIN: _____
Have you received IRS Institution: CE Credits? _____	If yes, how many? _____
Have you ever been convicted of a felony: _____	If yes, please explanation in the space provided below: _____

*Please attach a copy of government issued ID & Social Security Card.*

**SECTION 2: WORK EXPERIENCE**

Do you have previous sales experience? _____	
If so, from where? _____	
Do you have any prior experience applicable to this position? Please explain: _____	
<i>Please provide two references below: 1 Business &amp; 1 Professional</i>	
NAME: _____	PHONE: _____
NAME: _____	PHONE: _____

**SECTION 3: OFFICE INFORMATION (to be completed by Affiliate)**

Affiliate Company Name: _____	
Employee Position: _____	Manager: <input type="checkbox"/> Admin Assistant: <input type="checkbox"/> Tax Preparer: <input type="checkbox"/> Independent Agent: <input type="checkbox"/> Referral Partner: <input type="checkbox"/>
Location Placement Address: _____	
<i>Please attach a copy of w-4, I-9, Confidentiality and Non-Disclosure Packet</i>	

**SECTION 4: SIGNATURES**

I CERTIFY THAT THE INFORMATION PROVIDED HEREIN IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.	
Print Name: _____	
Signature: _____	Date: _____